



Ivar Amen
President, Division 4

Garrett Wallis
Vice President, Division 3

Ronnean Lund
Director, Division 1

Audie Butcher
Director, Division 2

Matt Arrowsmith
Director, Division 5

Daniel Ruiz
General Manager

BOARD MEETING

Approved Minutes

August 13, 2026, 6:00 p.m.

1887 Howard Street, Anderson (Council Chambers)

1. Call to Order by President Amen at 5:59 pm

Directors Present: Ivar Amen, Garrett Wallis, Audie Butcher, Ronnean Lund, and Matt Arrowsmith

Staff Present: Dan Ruiz, Shawna Bell, and Andromeda Herlihy

2. Flag Salute by Director Lund

3. Public Participation

Time is set aside for members of the public who wish to address the Board regarding matters within the District's jurisdiction. Individuals are requested to limit comments to a maximum of three minutes.

Tammy Weisberg - stated that a damaged culvert near Glen Hollow Lane is contributing to water management problems and requested the District pursue a permanent repair rather than temporary measures.

Buddy Johns - expressed concerns regarding water delivery and irrigation operations on Lateral 29. He reported difficulties receiving sufficient water for irrigation, concerns about water levels and distribution practices, and requested improvements to water management and responsiveness to customer concerns.

Rich Workman - expressed concerns regarding unusually high-water levels in the main canal near the Trefoil Road/PG&E substation area. He stated that water levels were higher than he had observed in many years and was concerned about potential overtopping. Staff provided an update on recent flow adjustments and advised him to contact the District if similar conditions occur in the future.

4. Consent Items

a. Payroll: Paycom Labor Distribution Report for July 2026

The Board reviewed the July 2026 Paycom Labor Distribution Report. Discussion included overtime usage, vacation cashouts, and the report format. Board members requested that future reports include payroll dates and a simplified summary showing regular hours, overtime hours, and employee totals for easier review. Staff agreed to provide sample formats for comparison at a future meeting.

Vice President Wallis made the motion to approve the Paycom Labor Distribution Report for July 2026; Director Lund seconded the motion. Vote 5-0 passed unanimously.

5. Regular Business Items

- a. Minutes – Approve the Minutes of the Regular Meeting on July 9, 2026

The Board reviewed the minutes of the Regular Meeting held on July 9, 2026. No corrections were noted. Director Lund made the motion to approve the minutes of the Regular Meeting held on July 9, 2026; Vice President Wallis seconded the motion. Vote 5-0 passed unanimously.

- b. Treasurer’s Report, Balance Sheet, and Financial Status Report for Year-to-Date through July 2026

The General Manager reviewed the Treasurer's Report, Balance Sheet, and Financial Status Report through July 2026, including cash balances, reserve accounts, treasury bill investments, and year-to-date revenues and expenditures. Discussion included investment yields, reserve balances, budget monitoring, and possible improvements to financial reporting. Board members requested additional budget-tracking information and consideration of ways to better identify expenditures that exceed budgeted amounts.

Director Butcher made the motion to approve the Treasurer’s Report, Balance Sheet, and Financial Status Report for Year-to-Date through July 2026; Director Arrowsmith seconded the motion. Vote 5-0 passed unanimously.

- c. Cash Disbursement Journal for July 2026

The Board reviewed the July 2026 Cash Disbursement Journal. Discussion focused on the usefulness of reviewing expenditures by account category to better monitor spending trends and vendor activity. Staff explained that the current report is manually compiled from multiple reports and requires significant staff time to prepare. Board members expressed interest in exploring more efficient reporting methods, including spreadsheet-based formats that could allow expenditures to be sorted by account. Staff agreed to evaluate alternative reporting options and continue providing the report while potential improvements are explored.

Director Arrowsmith made the motion to approve the Cash Disbursement Journal for July 2026; Director Butcher seconded the motion. Vote 5-0 passed unanimously.

- d. Projected Year End Cash Analysis

The General Manager presented a projected year-end cash analysis, including anticipated revenues, expenditures, capital improvement projects, and projected reserve balances. Discussion focused on the District's long-term financial position, maintenance needs, future capital projects, reserve adequacy, and the importance of balancing infrastructure investments with maintaining sufficient reserves for future operations and emergency repairs.

Board members expressed interest in developing a multi-year financial forecast, strategic plan, and capital improvement plan to assist with future budgeting, reserve management, and project prioritization.

Director Lund made the motion to approve the Projected Year End Cash Analysis; Vice President Wallis seconded the motion. Vote 5-0 passed unanimously.

6. New Business Items

- a. Review Bids for 2026-27 Offseason Main Canal Improvement Projects, Select Preferred Contractor(s), and Authorize General Manager to Execute Contract

The Board reviewed bids received for the 2026-27 Offseason Main Canal Improvement Projects. Staff summarized the bid results, contractor qualifications, project scope, scheduling considerations, and the importance of completing the work during the offseason. Discussion included contractor capacity, project

timing, weather-related risks, and the benefits of awarding the work to a contractor with prior successful District experience.

After reviewing the bids received for the 2026-27 Offseason Main Canal Improvement Projects, the Board selected Steve Manning Construction, the lowest responsive bidder, and authorized the General Manager to execute the contracts for all three project segments in accordance with the bid documents.

Director Lund made the motion to approve Steve Manning Construction for the 2026-27 Offseason Main Canal Improvement Projects and Authorize the General Manager to Execute Contract; Director Butcher seconded the motion. Vote 5-0 passed unanimously.

- b. Review and Approve Sole Source Contracted Services for Churn Creek Main Canal and Lateral 21 with Core Ten Resources Inc. and Set Amount Not to Exceed

The Board reviewed three alternatives for continued improvements to the Churn Creek Main Canal and Lateral 21. Staff discussed the advantages of continuing work with Core Ten Resources, Inc. under a time-and-materials contract, including project continuity, flexibility to adjust the scope as conditions warrant, and cost efficiencies realized during previous phases of the project.

Discussion included project priorities, completion of the Lateral 21 corridor from the S-Turn through Glen Hollow Lane, ongoing cost monitoring, and the ability to suspend work if project costs exceeded expectations.

The Board approved Option A, authorizing Core Ten Resources, Inc. to complete improvements to the Churn Creek Main Canal and Lateral 21 under a time-and-materials contract with a not-to-exceed amount of \$1,157,000.

Director Arrowsmith made the motion to approve Core Ten Resources, Inc. to complete improvements to the Churn Creek Main Canal and Lateral 21 under a time-and-materials contract with a not-to-exceed amount of \$1,157,000; Director Lund seconded the motion. Vote 5-0 passed unanimously.

- c. Review Call for Nomination for Special District Members to Serve on Shasta LAFCO and Provide Recommendation for Appointment through the Independent Special District Selection Committee

Director Lund requested the Board's support for her nomination to continue serving as the Special District representative on the Shasta Local Agency Formation Commission (LAFCO). Director Lund provided a brief overview of her service on LAFCO and her efforts to advocate for the interests of special districts within Shasta County, including maintaining balanced representation for special districts in LAFCO governance.

The Board nominated Director Ronnie Lund for reappointment as the Special District representative to Shasta LAFCO.

Director Butcher made the motion to support Director Lund's reappointment as the Special District representative to Shasta LAFCO; Vice President Wallis seconded the motion. Vote 5-0 passed unanimously.

- d. Review Shasta County Grand Jury Report of June 8, 2026 and Consider Approving Draft Response with Direction to the General Manager for Final Submission

The General Manager presented a draft response to the Shasta County Grand Jury Report dated June 8, 2026. The Board reviewed the draft response and discussed the District's position regarding the issues raised in the Grand Jury Report.

Director Arrowsmith made the motion to approved the draft response and directed the General Manager, Dan Ruiz, to finalize and submit the response on behalf of the District; Vice President Wallis seconded the motion. Vote 5-0 passed unanimously.

- e. Appoint President Ivar Amen, Director Lund and GM Ruiz to serve as ACID Labor Negotiators Regarding Negotiations with the Collective Bargaining Unit Represented by Teamsters 137

The Board discussed representation for upcoming labor negotiations with the District's collective bargaining unit, Teamsters Local 137. During discussion, President Amen noted that Director Garrett Wallis' experience in personnel management and human resources would be beneficial to the negotiation process. The Board agreed to revise the proposed negotiation team.

The Board appointed President Ivar Amen, Director Garrett Wallis, and General Manager Dan Ruiz to serve as the District's designated labor negotiation representatives for negotiations with Teamsters Local 137. Director Lund indicated she would remain available to provide background information, review documents, and offer input to the negotiation team as requested.

Director Arrowsmith made the motion to appoint President Ivar Amen, Director Garrett Wallis, and General Manager Dan Ruiz to serve as the District's designated labor negotiation representatives for negotiations with Teamsters Local 137; Director Butcher seconded the motion. Vote 5-0 passed unanimously.

Other Business

a. Operations Manager Report

General Manager Dan Ruiz reported on District operations, including recent irrigation system challenges, canal flow management, maintenance activities, and customer service issues. Updates were provided regarding the Cottonwood Creek siphon repair, water delivery adjustments, vegetation management efforts, mini-excavator rental work, and ongoing improvements to the Churn Creek and Lateral 21 systems. GM Ruiz also discussed efforts to identify and support new irrigation customers and improve system efficiencies.

b. General Manager Report

The General Manager provided updates on several District initiatives, including:

- Assessment funding efforts and the potential scheduling of a special meeting related to the assessment process.
- Discussions with financial institutions regarding banking services.
- Progress on office expansion planning and facility improvements.
- Status of pending condemnation litigation.
- Procurement of cybersecurity insurance coverage and information technology improvements.
- Proposed updates to the District's Rules and Regulations.
- Sacramento River operations, water supply conditions, and regulatory developments.
- FEMA and Cal OES reimbursement efforts related to previous infrastructure repairs.
- Long-term planning needs, including asset management, capital improvements, and operational efficiencies.

c. **Committee Reports**

a. Budget

No report was presented.

b. Personnel

No report was presented.

c. Diversion Dam

No report was presented.

d. Assessment

No report was presented.

e. Strategic

No report was presented.

f. EAGSA

Discussion was held regarding District representation to the Enterprise Anderson Groundwater Sustainability Agency (EAGSA). Director Lund noted that the Board had previously assigned EAGSA representative roles and requested that the assignments be revised so that she would serve as the primary representative and President Amen would serve as the alternate representative. The Board discussed the proposed change and agreed to revise the assignments.

Director Butcher made the motion to revise the District's EAGSA representative assignments, designating Director Lund as the primary representative and President Amen as the alternate representative; Director Arrowsmith seconded the motion. Vote 5-0 passed unanimously

g. SRSC

No report was presented.

7. Open Session Adjourned at 8:04 pm

8. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION (GOVERNMENT CODE § 54956.9(D)(2)). CONSIDER THE FOLLOWING LIABILITY CLAIMS:

Sally Robbins

CLOSED SESSION PUBLIC EMPLOYEE EMPLOYMENT AND/OR PERFORMANCE EVALUATION (Government Code § 54957)

Title: General Manager & Operations Manager Evaluation

The Board provided general direction to the General Manager and legal counsel. No reportable action was taken.

9. Closed Session Adjourned at 8:44 pm



Ivar Amen, President