



Ivar Amen
President, Division 4

Garrett Wallis
Vice President, Division 3

Ronnean Lund
Director, Division 1

Audie Butcher
Director, Division 2

Matt Arrowsmith
Director, Division 5

Daniel Ruiz
General Manager

BOARD MEETING

Approved Minutes

March 12, 2026, 6:00 p.m.

1887 Howard Street, Anderson (Council Chambers)

1. Call to Order at 6:00 pm by President Amen

Directors Present: Ivar Amen, Garrett Wallis, Ronnean Lund, Audie Butcher, and Matt Arrowsmith

Staff Present: Dan Ruiz, Ben Duncan, Terri White, Shawna Bell

2. Flag Salute was led by Director Audie Butcher

3. Public Participation

Time is set aside for members of the public who wish to address the Board regarding matters within the District's jurisdiction. Individuals are requested to limit comments to a maximum of three minutes.

- Linda Foster – Reported home and property damage from a district water overflow incident in October 2025. Insurance covered structural repairs but not personal property. Requested district assistance for personal property loss and installation of a French drain previously discussed.

A related liability claim is scheduled for discussion in Closed Session.

- Tammy Weisberg – Reported recurring flooding on her property. Requested long-term repair of the ditch and expressed frustration at multi-year delays.

The Board President stated that some board and staff members would visit Ms. Weisberg's property to review flooding concerns firsthand and determine what actions could be taken to address the core issue.

- Anne Modzelewski – Reported issues with neighbors mismanaging turnouts and water delivery, causing runoff problems on her property. Requested improved customer education on irrigation practices.

4. Consent Items

- a. Payroll: Approve the Payroll Check Register – January 2026 and February 2026

Board discussed salaried time-tracking visibility and staff noted improvements are expected once the new payroll/time system is implemented.

Director Butcher made the motion to approve the Payroll Check Register; Director Arrowsmith seconded the motion. Vote 5-0 passed unanimously.

5. Regular Business Items

- a. Minutes – Approve the Minutes of the Regular Meeting on February 12, 2026

Director Lund made the motion to approve the Minutes; Vice President Wallis seconded the motion, Vote 5-0 passed unanimously.

- b. Financial Status Report for Year-to-Date through February 2026

Vice President, Wallis made the motion to approve the Financial Status Report; Director Butcher seconded the motion. Vote 5-0 passed unanimously.

- c. Check Detail Journal for January 1, 2026, through February 28, 2026

After a short discussion and input from the Board on how to improve the presentation of the financial statements,

Director Butcher made the motion to approve the Check Detail Journal; Director Arrowsmith seconded the motion. Vote 5-0 passed unanimously.

6. New Business Items

- a. Review and Approve 2026 Water Truck Application

The Board discussed adding more information requirements to the application, with an estimate of the amount of water and type of units the applicant expects to draw during the permit period.

Director Lund made the motion to approve the Water Truck Application with additions; Vice President Wallis seconded the motion. Vote 5-0 passed unanimously.

- b. Review and Discuss Approving Online Time Tracking Program (handout)

Online Time Tracking handout was reviewed by staff and Board members.

Director Lund made the motion to approve moving forward with the purchase and implementation of Paycom; Vice President Wallis seconded the motion. Vote 5-0 passed unanimously.

- c. Review and Approve Shady Lane Pipe Replacement Project

Staff and the district's consulting engineer Jesse Gregory presented the updated design plans, costs, and contractor bids for the Shady Lane 42-inch pipe and concrete apron repair, a project identified as urgent due to structural cracking and the risk of failure.

The engineer explained existing conditions:

- The current 42" pipe and concrete apron are unreinforced, which contributed to cracking under heavy truck traffic.
- Siphon design revision became necessary due to ADA requirements and structural load considerations, increasing project cost.

Contractor Bids and Recommendation:

- Bids were received from Steve Manning Construction and Giles Construction.

- Updated Giles bid increased from ~\$50,088 to ~\$59,778 after design modifications (primarily due to the siphon design and ADA-related changes). Board Discussion:
- Board members raised concerns about:
 - Contractor liability for unmarked utilities (particularly PG&E gas and telecom).
 - Drainage requirements, site compaction, and the need for inspection oversight.
 - Ensuring traffic is prevented from driving on the newly poured concrete during the 28-day cure.
 - Potential need for K-rail barriers or plate coverage to prevent premature vehicle use.
 - Possibility of involving utility owners (PG&E, fiber optic companies) onsite during excavation.

The engineer agreed to:

- Reconfirm contractor responsibilities regarding utility protection. Possible update to contract. Find out the tree removal and excavation approach. Also, clarify 2% grade clause and curing time for concrete and reopening of driveway. Final clarification on #1 in the contract, regarding fees for bonds, inspection, special licenses, etc.
- Work with the city of Anderson to include traffic-control requirements in the encroachment permit.
- Report findings to the General Manager so he can update the Board before contract execution.

Contingency & Schedule:

- Due to unknown utility conditions and evolving design requirements, the engineer recommended a 20% contingency.
- If PG&E clears the gas-line issue, the contractor was prepared to mobilize the following Monday, with an estimated one-week construction period (weather permitting).
- If conditions make full repair unworkable, a temporary lining/patch (“bail-out”) plan is available to keep the canal operational for the year.

The Board will approve funding for the Shady Lane Pipe Repair Project up to the amounts reflected in the updated contractor bids, including contingency. Final contract execution is contingent upon the engineer providing clarification regarding contractor utility-damage liability, PG&E’s findings on the nearby gas line, and other outstanding technical questions. Staff will circulate the engineer’s follow-up information to the Board by email for confirmation prior to authorizing contract signing

Director Lund made the motion to approve moving forward with the Shady Lane Pipe Replacement project with stipulations above; Director Arrowsmith seconded the motion. Vote 5-0 passed unanimously.

d. Review and Approve Second Street Lining Repair

Staff presented the Second Street canal lining repair, needed due to groundwater pressure that previously lifted the liner. The project includes installing a thicker, reinforced concrete section per engineering recommendations. Contractor Gary Black (under Steve Manning Construction) submitted a final bid of \$121,380.

Because hydrostatic valves activate when groundwater rises, construction may need to pause if the forecasted late-March storm increases saturation. The contractor expects to complete both Hill Street and Second Street repairs by April 3, beginning with Hill Street.

After brief board discussion about curing time and groundwater risks, Director Lund made the motion to approve moving forward with the Second Street Lining repair project; Vice President Wallis seconded the motion. Vote 5-0 passed unanimously.

e. **Review and Approve N. Hill Street Lining Repair**

The repair involves installing new reinforced concrete, with added rebar and thickness, consistent with the engineering recommendations for this segment. The contractor, Gary Black (under Steve Manning Construction), provided the bid to complete the work, and is prepared to begin immediately, starting with the Hill Street location before moving on to Second Street.

After brief board discussion about curing time and groundwater risks, Director Arrowsmith made the motion to approve moving forward with the N. Hill Street Lining repair project; Director Butcher seconded the motion. Vote 5-0 passed unanimously.

7. Other Business

a. **General Manager Report**

The General Manager announced that the settlement agreement with Provost & Pritchard has been fully executed. The district's insurance renewal came in with approximately a 13% increase, which was noted as lower than anticipated.

The Assessment for the District was not ready for presentation, and the General Manager advised that a special board meeting will need to be scheduled once the full information package is assembled. The General Manager reported that ACID's water allocation is currently at 100%.

b. **Operations Manager Report**

Crews completed extensive canal and ditch repairs, including major work on Churn Creek, the Main Canal, Greengate to Ludwig, Lateral 29, along with multiple turnout box and gate repairs. Herbicide spraying is underway using Air Drones, progressing north through the district. NRCS safety covers have been installed and are ready for reimbursement submission.

Startup Schedule: Dam installation begins March 16, and the Main Canal is planned to start charging by April 1, conditions permitting.

8. Additional Information

a. **Properties Owned by ACID**

A previous request was made for the need to create a comprehensive map of all district-owned parcels and infrastructure. Directors agreed that mapping these properties would improve record-keeping, support project planning, and help staff track access needs and maintenance responsibilities going forward. This mapping project was considered a future administrative task, with no formal action taken at this meeting.

9. Open Session Adjourned: 8:31 pm

10. Closed Session:

a. **Conference with Legal Counsel – Anticipated Litigation. Significant Exposure to litigation pursuant to Government Code section 54956.9(d)(2). One case**

b. **Public Employee Employment and/or Performance Evaluation (Government Code § 54957)**

Title: General Manager & Operations Manager Evaluation

- c. Conference with Legal Counsel – Potential Litigation (Government Code § 54956.9(d)(1)). Consider the following liability claims:

Linda Foster

Board gave general direction the General Manager and Council.

11. Adjourn 9:20 pm

A handwritten signature in black ink, appearing to read "Linda Foster", written over a horizontal line.

Signature