



James Rickert,  
President, Division 5

Ivar Amen,  
Vice President, Division 4

Ronnean Lund,  
Director, Division 1

Audie Butcher,  
Director, Division 2

Garrett Wallis,  
Director, Division 3

Daniel Ruiz,  
General Manager

# BOARD MEETING

## Final Approved Minutes

November 13, 2025, 6:00 p.m.

1887 Howard Street, Anderson (Council Chambers)

### 1. Call To Order at 6:00 p.m. by President Rickert

**Directors Present:** Rickert, Lund, Amen, Butcher

**Directors Absent:** Wallis

**Staff Present:** Ruiz, White, Duncan (arrive at 8 pm) and Bell

### 2. Flag Saluted done by Community Member Steve McCarley

### 3. Public Participation

Time is set aside for members of the public who wish to address the Board regarding matters within the District's jurisdiction. Individuals are requested to limit comments to a maximum of three minutes.

Buddy Johns: Raised a concern regarding the timing of communication on pipe purchase:

- Earlier notice could have allowed for bulk discounts and timely installation could have occurred during favorable weather. Timeline issue noted by member that water was shut off on October 16, however, purchase invitation was issued in November, causing a three-week delay. Noted that the timeline affected the ability to begin trench work before contractor availability changed. Emphasis placed on improved planning and timely communication for future projects.
- The member questioned the additional charges for staff loading, he offered to provide their certified forklift assistance but expressed concern on liability for any injuries occurring on ACID property.

Board Response:

- Staff charges are necessary to comply with laws prohibiting gifts of public funds.

### 4. Consent Items

- Payroll: Approve the Payroll Check Register for October 2025
- Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Periods 10/15/2025 and 10/31/2025
- Voided and/or missing checks for October 2025

Vice President Amen made the motion to approve all Consent Items; Director Butcher seconded the motion. No public comment. Vote 4-0 passed unanimously.

### 5. Regular Business Items

- Minutes – Approve the Minutes of the Regular Meeting on October 09, 2025, and the Special Board Meeting on October 16, 2025

Director Butcher made the motion to approve Minutes; Director Lund seconded the motion. No public comment. Vote 4-0 passed unanimously.

b. Financial Status Report for Year-to-Date Through October 31, 2025

Director Lund made the motion to approve Financial Status Report; Vice President Amen seconded the motion. No public comment. Vote 4-0 passed unanimously.

c. Cash Disbursement Journal for October 2025

Director Butcher made the motion to approve Cash Disbursement Journal; Vice President Amen seconded the motion. No public comment. Vote 4-0 passed unanimously.

## 6. New Business Items

a. Review and Consider Approving Anderson-Cottonwood Irrigation District Special Benefit Assessment Timeline and Outreach Level

**Item 6a** –Engineer’s Report accepted in April/May; discussion deferred to fall. Prop 218 process requires landowner approval, 45-day balloting, and outreach. Current data is a year old; update needed along with election cost estimates and outreach tiers.

Key Points Discussed:

- Timeline: Target completion by August to meet county tax roll deadline; missing this pushes implementation to next tax year.
- Purpose: Beyond revenue, goal is to protect water rights, secure acreage base, and sustain groundwater for district and community wide benefit.

Public Comment:

- Concern about non-irrigated land assessments; request for clarity and mapping. Emphasis on early outreach before balloting.

Board Response:

- Staff and Provost to provide updated financials, district map, outreach cost options, and election estimates.
  - Board to set timeline (likely early irrigation season) and outreach strategy. Recap scheduled to ensure compliance with August deadline.
- b. Review and Discuss Provost & Pritchard Engineering Proposal for the North Hill St. Lining Replacement Drainage Evaluation

a. Review and Consider Approving Remaining Portion of Engineering Proposal for Damaged Lining at the North Hill St. Canal Reach

**Item 6b & (a)** – North Hill Street Canal Lining Replacement and Damage Evaluation -The Board reviewed Provost and Pritchard’s memorandum and hydrologic study on the February storm damage and canal lining failure.

- The Board previously approved only phase HYD of this proposal.

Provost & Pritchard Recommendations:

- Prepare design and construction plan for lining replacement.
- Raise canal embankment ~1.8 ft at low points for 1-ft freeboard above 100-year storm level. Use local fill; consider widening embankment.

Public Comment:

- No public comment was received on this item.

Board Response:

- Emphasized metering and storage approach ACID-wide to control storm inflow impacts. Board requested review of engineering plans prior to construction.
- Possible Funding: Project is on CalOES list; potential for 75% reimbursement.

Director Lund made the motion to approve phase DES and ESD of the Engineering Services for the Replacement of Damaged Lining at the North Hill St. Canal Reach Proposal; Vice President Amen seconded the motion. No public comment. Vote 4-0 passed unanimously.

c. Review and Approve 2024 Audit

**6c - Audit Report Highlights** - The auditor presented the annual financial report for the District, confirming a clean audit opinion with financial statements complying with U.S. GAAP; no material misstatements. The discussion covered financial position, revenues and expenses, cash flows, policy notes, and budget comparisons. Key changes included infrastructure investments, USBR debt adjustments, and improved financial performance compared to the prior year.

Director Butcher made the motion to approve the 2024 Audit; Vice President Amen seconded the motion. No public comment. Vote 4-0 passed unanimously.

d. 2025/26 Offseason Contracted Services Project Update (Presentation/Handout)

a. Churn Creek Golf Course Review Options for Consideration

**Agenda Item 6d (a) – Churn Creek Golf Course**

- Original approved plan: Contractor work to bring pipe back to an open ditch for \$17,714. Additional issue identified: Five large trees near the road require professional removal; quote for tree work is \$17,520, for a total of \$35,234 for that option.
- Alternative Option 1 considered: Replace 200 ft of 42-inch pipe instead of open ditch. Estimated cost: \$15,066, plus potential removal of one tree (\$3,400) if roots interfere during excavation or dying off after. Total cost \$36,265.
- Alternative Option 2 considered: Replace 400 ft of 42-inch pipe instead of open ditch. Estimated cost: \$30,132, plus potential removal of one tree (\$3,400) if roots interfere during excavation or dying off after. Total cost \$69,045.

Additional discussion:

- Extending pipe another 180–200 ft to the next crossing (entry crossing to main golf course). Cost implications: Adding second section would nearly double the price; contractor fill requirements noted. No reported issues with the extended section; current problem area is near the road where pipe leaks occurred.
- The Board discussed prioritizing essential repairs over optional enhancements; priority is fixing the problematic section. New pipe should last 30–50 years, improving reliability and reducing future maintenance.

Director Lund made the motion to approve the Option 1-200 foot; Vice President Amen seconded the motion. No public comment. Vote 4-0 passed unanimously.

b. Lateral 29.2 Pipe Replacement Review Options for Consideration

**Item 6d (b) – Lateral 29.2 Height Replacement Review** - The review of options for the Lateral 29.2 height replacement was tabled due to incomplete cost information. Preliminary figures are available but not accurate; the contractor is working on final figures, which we hope to receive soon. The goal is to present viable options at the December meeting.

**7. Other Business**

a. General Manager Report

**Item 7a: Other Business – General Manager Report**

GM Ruiz presented his written report included in the Board packet.

- EASGA: Groundwater Outreach scheduled public workshop November 19 at Lima Ranch; seven information booths; approximately \$1M remaining in groundwater funds must be spent by March 2026 on engineering and monitoring.

b. Operations Manager Report

**Item 7b: Other Business – Operations Manager Report**

- Shutdown Overview: Churn Creek: Completed on schedule without issues; water ran out naturally. Main System: Shut down earlier than planned due to low demand and head pressure. Rotations dropped to 7 days; Bowman Road and other areas finished quickly. Lateral 21 closed for the first time in 4+ years due to lack of demand.
- Board Coordination: Board voted for October 18 shutdown, but operational realities required earlier action. Board noted the need for improved communication regarding the earlier shutdown, as well as the board voted on that date and decision. Operations Manager stated communication will improve next season with real-time updates and consensus before changes.
- Cal Fire & Offseason Work: Cal Fire burning and cutting from Hwy 44 to Cypress; goal to tie in with contractor work.
- Projects: Panorama–Locust (11,000 ft), Lateral 33 (6,000 ft), TA to Duncan (3,000 ft), Peach Lane ongoing. Delivered 15,562 ft of pipe; over 10 truckloads staged and distributed. Final delivery was made on November 5<sup>th</sup>. Extra pipe purchased after board approval; applications already coming in.
- Diversion Dam: Removed Nov 3–13 with Cal Fire assistance; completed on schedule despite rain delays.
- Maintenance & Engineering: Minor leak-by at tunnel gates near school in Redding (5–10 CFS); gates inspected and cycled. Drum gate inspection planned; concerns about cable integrity. Lateral 3 under engineering review for potential upgrades.

Public Comment:

- No public comments were received on this item.

Board/Staff Responses:

- Improve communication to board during irrigation operational changes. Plan for demand fluctuations and weather impacts.
- Continue vegetation and canal improvement projects. Monitor pipe procurement timelines and pricing.

c. Committee Reports

- a. Budget
- b. Personnel
- c. Diversion Dam
- d. Assessment
- e. Strategic
- f. EAGSA – Board of Directors Meeting November 12, 2025
- g. SRSC

**Item 7c: Other Business – Committee Reports**

- Budget Committee: Discussion held regarding the upcoming budget process. The committee will convene in December to review and finalize the budget.
- Personnel Committee: No formal updates currently. However, it was noted that a meeting should occur prior to budget finalization to address staffing needs. The Personnel Committee will review and provide input on these recommendations.
- EAGSA Board Meeting: A brief update was provided on the recent EAGSA Board meeting.
- SRSC: Contractors held their annual meeting and re-elected the same directors. No major action items were reported. A support letter was submitted to the Federal Administration (Trump Administration) requesting funding allocation for the Shasta Dam Raise project. Discussion included the Healthy Rivers Program; status remains unchanged.

Adjourned main meeting and went into closed session at 8:23 pm.

## 8. Closed Session

a. **CONFERENCE WITH LEGAL COUNCIL – ANTICIPATED LITIGATION (Government Code § 54956.9(d)(4)**

Two Cases

b. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8)**

Property: Water Transfers

District Negotiator: Dan Ruiz & District General Counsel, Minasian Law

Negotiating Parties: Existing water transfer buyers: City of Redding, Bella Vista WD, Shasta Community Services District & City of Shasta Lake

Under Negotiation: Price and Terms

a. **PUBLIC EMPLOYEE EMPLOYMENT AND/OR PERFORMANCE EVALUATION (Government Code § 54957)**

Title: General Manager and Operations Manager Evaluation

The Board came out of closed session at 9:36 pm reporting no action taken

## 9. Adjourn

A handwritten signature in black ink, appearing to read "D. Mark Brown".

Signature