

Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Daniel Ruiz
General Manager

BOARD MEETING

Agenda

August 8, 2024, 6:00 pm

1887 Howard Street, Anderson (Council Chambers)

1. Call To Order

2. Flag Salute

3. Public Participation

Time is set aside for members of the public who wish to address the Board regarding the operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

4. Consent Items

- a. Minutes – Approve the Minutes of the Regular Board Meeting on July 11, 2024, and the Special Board Meeting on July 17, 2024
- b. Financial Status Report for Year-to-Date through July 31, 2024
- c. Payroll: Approve the Payroll Check Register for July 2024
- d. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Periods July 1, 2024, and July 15, 2024
- e. Voided and missing checks for July 2024
- f. Cash Disbursement Journal for July 2024

5. Management Reports

- a. General Manager Report
 - i. USBR Water Balance Worksheet End of July (handout)
- b. Operations Manager Report

6. New Business Items

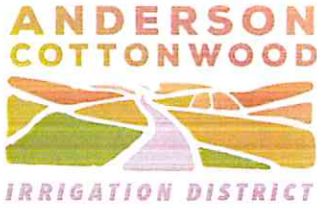
- a. Review and Approve 2024 Operating Budget Amendments
- b. Review and Approve General Manager Ruiz Authority to Sign Lost Power Agreement with USBR for City of Shasta Lake Water Transfer

7. Closed Session

- a. **Conference with Legal Counsel – Anticipated Litigation (Government Code § 54956.9(d)(2) or (3) One Case**

8. Adjourn

2810 Silver Street, Anderson, CA 96007 | **Phone:** 530-365-7329 | **Fax:** 530-365-7623



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Daniel Ruiz
General Manager

BOARD MEETING

Draft Minutes

July 11, 2024, 6:00 pm

1887 Howard Street, Anderson (Council Chambers)

James Rickert to attend remotely

Remote Location posted:

Ronald McDonald House

2555 49th Street

Sacramento, CA 95817

1. Call To Order at 6:01 p.m.

Directors Present- Woolery, Butcher, McCarley, and Lund

Directors Absent- Rickert

Staff Present- Ruiz, Duncan, White, Miller

2. Flag Salute was led by Ron Bennett

3. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

Harry Johns (Buddy)- Said that he needs water more frequently. It used to be every 10-12 days, but this year it has been moved back to 14 days. He still has not gotten it at the 14-day mark, he said he is scheduled to get it tomorrow, which will be 17 days. It is taking too long; he relies on that water to irrigate his fields of grass/hay to help offset his taxes.

4. Consent Items

- a. Minutes – Approve the Minutes of the Regular Board Meeting on June 13, 2024, and the Special Board Meeting on June 28, 2024
- b. Financial Status Report for Year-to-Date through June 30, 2024
- c. Payroll: Approve the Payroll Check Register for June 2024
- d. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Periods June 3, 2024, and June 17, 2024
- e. Voided and missing checks for June 2024
- f. Cash Disbursement Journal for June 2024

Director Lund made a motion to approve Consent Items a,c,d,e,f, and it was seconded by Director McCarley. Vote 4-0.

Director Lund made a motion to move Consent Item 4.b.(Financial Status Report) down to Old Business items, and it was seconded by Director Butcher. Vote 4-0

5. Management Reports

- a. Updated Irrigation Acres Comparison 2021-2024 (as of 5/31)
- b. General Manager Report- Dan Ruiz (see report in Board packet)
- c. Operations Manager Report- PowerPoint by Ben Duncan

6. Old Business

- a. Review Draft (2) Response to Shasta County Grand Jury Report Findings and Recommendations Including Cover Letter
- b. Moved from 4.b. Financial Status Report- Director Lund had a question under the Canal Maintenance & Operations account. Director Lund made a motion to approve Item 4.b. and it was seconded by Director Butcher. Vote 4-0.

Public Comment

Mike Berry-In regard to the removal of the dam; what the fish agencies are most concerned about is:

- a. When you are irrigating the fish use the ladder to pass through
When you are not irrigating the fish do not use the ladder, they just pass through the dam
- b. When removing the dam from the river, they leave most of the structure in for stability, full removal never happens

In addition, he mentioned that the January 2025 goal for the comprehensive plan is virtually impossible. It would be more likely that it would happen in June, or July 2025.

Director McCarley made a motion to approve the Draft Grand Jury Report (6.a.) with the following changes:

In section R1: (Response), change "comprehensive," to long-range;

In section R2: (Response), change "comprehensive," to long-range;

In section R3: Leave in the strike out sentence, "The District is not currently studying the removal of the diversion dam." And change the next sentence to read as follows: "Removal of the current diversion facilities will be considered in future studies."

Director Butcher seconded the motion. Vote 4-0.

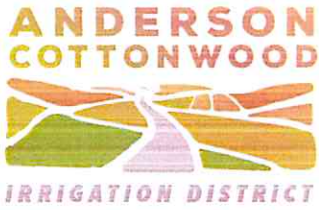
The Board moved into closed session at 6:47 p.m.

7. Closed Session

- a. **Conference with Labor Negotiator (Government Code § 54957.6(a))** District Personnel Committee in Regard to Collective Bargaining Agreement with Teamsters Local #137. District's Labor Negotiator: Director McCarley, Director Lund and General Manager Daniel Ruiz

The Board returned to open session at 7:43 p.m. and reported that no action was taken.

8. Adjourn at 7:45 p.m.



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James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl,
General Manager

SPECIAL BOARD MEETING

Draft Minutes

July 17, 2024, 8:00 a.m.

1887 Howard Street, Anderson (Council Chambers)

1. Call To Order at 8:00 a.m.

Directors Present- Woolery, Lund, Butcher
Directors Absent- Rickert, and McCarley
Staff Present- Ruiz

2. Flag Salute was led by Director Butcher

3. New Business

- a. Review and Approve Agreement between General Teamsters Local No. 137 and Anderson-Cottonwood Irrigation District, July 1, 2024, through December 31, 2026

Public Comment- none

Director Lund made a motion to approve the Union Agreement as stated, and it was seconded by Director Butcher. Vote 3-0.

4. Adjourn at 8:20 a.m.

Anderson Cottonwood Irrigation District
2024 Financial Status Report
Month Ending July 2024

Revenues

Account Number	Budget Item	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Budget Over/Under
General						
4111	Water Sales / Prior Year	\$0	\$0	\$0	0%	\$0
4112	Water Sales / Business	\$0	\$0	\$8,500	0%	\$8,500
4114	Water Sales / Irrigation	\$764	\$759,153	\$728,000	104%	(\$31,153)
4115	Water Transfer / CVP	\$616,859	\$664,133	\$900,000	%	\$235,867
4117	Water Transfer / Base Supply	\$0	\$0	\$0	0%	\$0
4934	Penalty Revenue	\$50	\$50	\$0	0%	(\$50)
4971	Surplus Equipment	\$0	\$0	\$0	0%	\$0
4980	Misc. Revenue	\$396	\$5,173	\$10,000	52%	\$4,827
4984	Drainage Revenue	\$0	\$0	\$0.00	0%	\$0
4991	Contract/Project Income	\$0	\$0	\$0.00	0%	\$0
4995	FEMA Reimbursement	\$0	\$0	\$60,000	0%	\$60,000
	Sub-Total	\$618,069	\$1,428,509	\$1,706,500	84%	\$277,991
Property Tax & Interest						
4920	Interest / Investment Revenue	\$41,406	\$319,846	\$350,000	91%	\$30,154
4930	Prop. Taxes / Shasta	\$0	\$237,001	\$558,000	42%	\$320,999
4931	Prop. Taxes / Tehama	\$1,790	\$21,812	\$46,500	47%	\$24,688
	Sub-Total	\$43,196	\$578,659	\$954,500	61%	\$375,841
	Total Revenues	\$661,265	\$2,007,168	\$2,661,000	75%	\$653,832

Anderson Cottonwood Irrigation District
2024 Financial Status Report
Month Ending July 2024

Expenditures

Account Number	Budget Item	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Budget Over/Under
Administration						
6001	Medical Exp. / Supplies	\$75	\$1,321	\$1,200	110%	(\$121)
6002	Travel / Training Expense	\$0	\$1,463	\$10,000	15%	\$8,537
6003	Office Supplies / Expense	\$883	\$8,735	\$11,500	76%	\$2,765
6004	Office Equip. & Maintenance	\$0	\$1,840	\$1,500	123%	(\$340)
6005	Association Dues	\$0	\$13,338	\$25,000	53%	\$11,662
6006	Public Notices	\$0	\$0	\$500	0%	\$500
6007	Election Expense	\$0	\$0	\$0	0%	\$0
6008	Legal Fees / Expense	\$5,235	\$46,385	\$80,000	58%	\$33,615
6009	SRSC Corporation	\$0	\$20,822	\$27,500	76%	\$6,678
6010	Maintenance Agreements	\$1,189	\$10,477	\$15,000	70%	\$4,523
6012	Vehicle Insurance	\$0	\$18,161	\$15,000	121%	(\$3,161)
6013	Management Expense Acct.	\$89	\$617	\$1,000	62%	\$383
6014	Liability Claims	\$0	\$0	\$1,000	0%	\$1,000
6015	Property / Liability Insurance	\$0	\$89,725	\$100,000	90%	\$10,275
6016	Permit Fees	\$0	\$5,808	\$12,000	48%	\$6,192
6017	County Taxes / Assessments	\$7,600	\$7,600	\$6,000	127%	(\$1,600)
6018	Consultant Services	\$0	\$7,056	\$25,000	28%	\$17,944
6019	Audit / Accounting Services	\$0	\$0	\$8,000	0%	\$8,000
6020	Web Site Revamp	\$0	\$0	\$1,000	0%	\$1,000
6023	Utilities	\$2,189	\$12,327	\$25,000	49%	\$12,673
6024	Misc. Expense	\$0	\$0	\$20,000	0%	\$20,000
6026	District GIS	\$0	\$0	\$3,550	0%	\$3,550
6027	SGMA	\$0	\$0	\$7,600	0%	\$7,600
	Sub-Total	\$17,260	\$245,675	\$397,350	62%	\$151,675

Anderson Cottonwood Irrigation District
2024 Financial Status Report
Month Ending July 2024

Account Number	Budget Item	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Budget Over/Under
General Maintenance						
7000	Fuels	\$6,892	\$30,718	\$80,000	38%	\$49,282
7001	Equip Rents & Leases	\$0	\$5,527	\$5,000	111%	(\$527)
7002	Light Vehicles	\$2,181	\$7,581	\$15,000	51%	\$7,419
7003	Heavy Vehicles	\$1,135	\$5,948	\$10,000	59%	\$4,052
7004	Light Equipment	\$87	\$1,313	\$5,000	26%	\$3,687
7005	Heavy Equipment	\$0	\$5,689	\$10,000	57%	\$4,311
7007	Personal Supplies & Equip.	\$0	\$324	\$500	65%	\$176
7008	Maintenance Supplies	\$1,584	\$17,853	\$25,000	71%	\$7,147
7009	Buildings / Yard Maintenance	\$745	\$4,330	\$4,000	108%	(\$330)
7010	Small Tools & Equipment	\$0	\$1,935	\$2,000	97%	\$65
7011	Engineering Service	\$0	\$65	\$50,000	0%	\$49,935
	Sub-Total	\$12,624	\$81,283	\$206,500	39%	\$125,217
Canal Maintenance & Operations						
8000	SCADA Maintenance	\$67	\$2,841	\$10,000	28%	\$7,159
8001	Diversion Facilities Maint.	\$0	\$22,759	\$20,000	114%	(\$2,759)
8002	Contracted Services	\$0	\$18,281	\$20,000	91%	\$1,719
8003	Chemicals	\$0	\$25,050	\$30,000	84%	\$4,950
8004	Canal Maintenance & Exp.	\$7,128	\$131,906	\$75,000	176%	(\$56,906)
8005	Pump Maintenance	\$0	\$11,489	\$30,000	38%	\$18,511
8006	Utilities / Pumping	\$30,665	\$64,481	\$135,000	48%	\$70,519
8007	Project Water Costs / USBR	\$177,240	\$565,422	\$900,000	63%	\$334,578
8008	Water Rights Protection	\$9,782	\$60,755	\$50,000	122%	(\$10,755)
8010	Water Transfer / Base Supply	\$0	\$2,269	\$0	0%	(\$2,269)
8019	High Groundwater Expense	\$0	\$7,743	\$15,000	52%	\$7,257
	Sub-Total	\$224,882	\$912,996	\$1,285,000	71%	\$372,004

Anderson Cottonwood Irrigation District
2024 Financial Status Report
Month Ending July 2024

Balance Summary

	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Budget Over/Under
Total Expenditures	\$394,424	\$2,019,717	\$3,351,750	60%	\$1,332,033
Total Revenues	\$661,265	\$2,007,168	\$2,661,000	75%	\$653,832

Capital Improvement

	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Budget Over/Under
1112 Land	\$0	\$0	\$0	0%	\$0
1114 Pumps	\$0	\$0	\$0	0%	\$0
1116 Trans & Distribution Plant	\$0	\$0	\$0	0%	\$0
1117 Equipment (Machinery)	\$0	\$124,990	\$150,000	83%	\$25,010
1118 Auto & Trucks	\$0	\$0	\$0	0%	\$0
1119 Buildings	\$0	\$13,600	\$24,000	0%	\$10,400
1120 Office Furniture & Equipment	\$0	\$0	\$10,000	0%	\$10,000
1123 Yard Improvement	\$0	\$0	\$1,500	0%	\$1,500
1124 Canal Lining & Pipe	\$4,293	\$2,509,923	\$3,875,000	65%	\$1,365,077
1125 Canal Safety Project	\$0	\$0	\$0	0%	\$0
1126 Main Canal Metering	\$0	\$0	\$0	0%	\$0
1127 Main Dam Improvement	\$0	\$0	\$0	0%	\$0
1132 Fish Screens	\$0	\$0	\$0	0%	\$0
1133 Fish Ladders	\$0	\$0	\$0	0%	\$0
1134 SCADA Equipment	\$0	\$60,071	\$50,000	120%	(\$10,071)
1135 Groundwater Program	\$0	\$0	\$0	0%	\$0
1136 Construction in Progress	\$0	\$0	\$0	0%	\$0
Total	\$4,293	\$2,708,584	\$4,110,500	66%	\$1,401,916

Anderson Cottonwood Irrigation District
2024 Financial Status Report
Month Ending July 2024

L.A.I.F.	\$1,579,514			
TCB Checking	\$630,016			
Petty Cash	\$100			
Imprest Cash	\$200			
RBC Investments	\$8,685,144	**		
Total Cash	\$10,894,974			

Breakdown Of Funds on Deposit

General Fund	\$9,250,022			
Equipment Reserve	\$228,791			
Cap. Improvement Fund	\$1,401,916			
Drainage Fund	\$25,000			
Water Rights Protection	(\$10,755)			
Total Cash	\$10,894,974			

RBC Wealth Management Accounts Breakdown (as of 07/31/2024)

Money Market	\$127,038			
4 T Bills	\$8,558,106			
Total Funds RBC	\$8,685,144	**		

Anderson Cottonwood Irrigation District
Payroll Register
 For the Period From Jul 1, 2024 to Jul 31, 2024

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
23-12 Claycamp, Logan D. 20502 7/2/24	Overtime Vacation WO	1.00 36.63 27.00	37.76 921.98 679.59
30 Poliak, Jeff B. 20504 7/2/24	Mainfl Sick_Leave Vacation WO WO_OT	18.75 2.25 22.75 19.00 13.00	408.56 49.03 572.62 478.23 491.27
30 Poliak, Jeff B. 20506 7/2/24	WO WO_OT	2.00 2.00	50.34 75.58
12A White, Teresa L. 0126 7/15/24	Finance_Ma		3,293.34
22-03 Duncan, Benjamin 0127 7/15/24	Reg_Salarie		3,125.00
23 Passmore, Scott C. 0128 7/15/24	Main_Sup Holiday	80.00 8.00	2,504.80 250.48
23-05 Miller, Colleen M. 0129 7/15/24	Sickleave Admin_Spe Holiday_Pa	8.00 72.00 8.00	198.72 1,788.48 198.72
23-09 Carlile, Bradley S. 0130 7/15/24	Holiday WO WO_OT	8.00 88.00 27.00	206.40 2,270.40 1,044.90
24-02 Chabotia, Jordan B. 0131 7/15/24	Holiday WO WO_OT	8.00 72.00 11.00	206.40 1,857.60 425.70
24-03 Ruiz, Daniel J. 0132	Reg_Salarie		6,250.00

Anderson Cottonwood Irrigation District
Payroll Register

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For the Period From Jul 1, 2024 to Jul 31, 2024

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
7/15/24			
21-11 Jensen, Jason A. 20507 7/15/24	Equip_Oper Holiday	80.00 8.00	2,269.60 226.96
33 Vega, Phillip 20508 7/15/24	Ops_Sup Overtime Holiday	80.00 18.00 8.00	2,386.40 805.50 238.64
23-10 Cardwell, Robert J. 20509 7/15/24	Overtime Holiday W/O	18.50 8.00 88.00	715.95 206.40 2,270.40
23-13 Brian, Johnson J. 20510 7/15/24	Holiday MaiaIII	8.00 80.00	187.60 1,876.00
24-01 Stille, Amy R. 20511 7/15/24	MaiaIII Holiday Sick_Leave	72.00 8.00 8.00	1,607.76 178.64 178.64
24-04 Cabrera, Daniel J. 20513 7/15/24	Overtime Holiday W/O	18.50 8.00 90.00	715.95 206.40 2,322.00
12A White, Teresa L. 0133 7/31/24	Finance_Ma		3,293.34
22-03 Duncan, Benjamin 0134 7/31/24	Reg_Salare		3,125.00
23 Passmore, Scott C. 0135 7/31/24	Main_Sup Overtime	96.00 1.00	3,005.76 46.97
23-05 Miller, Colleen M.	SickLeave Vacation	16.00 16.00	397.44 397.44

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format

Anderson Cottonwood Irrigation District
Payroll Register
For the Period From Jul 1, 2024 to Jul 31, 2024

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
0136 7/31/24	Admin_Spe	64.00	1,589.76
23-09 Cartile, Bradley S. 0137 7/31/24	WO WO_OT	94.00 23.50	2,425.20 909.45
24-02 Chabolha, Jordan B. 0138 7/31/24	WO WO_OT	100.00 11.50	2,580.00 445.05
24-03 Ruiz, Daniel J. 0139 7/31/24	Reg_Salaric		6,250.00
24-04 Cabral, Daniel J. 0140 7/31/24	WO WO_OT	98.50 36.50	2,541.30 1,412.55
21-11 Jensen, Jason A. 20514 7/31/24	Equip_Oper Overtime Vacation	72.00 2.50 8.00	2,042.64 106.40 226.96
23-10 Cardwell, Robert J. 20515 7/31/24	Overtime WO	28.50 96.00	1,102.95 2,476.80
23-13 Brian, Johnson J. 20516 7/31/24	Overtime Sick_Leave WO Maint	2.50 3.00 16.00 59.00	87.95 117.25 412.80 1,383.55
24-01 Stitley, Amy R. 20517 7/31/24	Maint	79.25	1,769.65
33 Vega, Phillip 20518 7/31/24	Ops_Sup Overtime Vacation	107.00 20.50 8.00	3,191.81 917.38 238.64
Summary Total	Reg_Salaric		18,750.00

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Anderson Cottonwood Irrigation District
Payroll Register
For the Period From Jul 1, 2024 to Jul 31, 2024

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
7/1/24 thru 7/31/24			
	Finance_Ma	24.00	6,586.68
	SicklLeave	596.16	
	Vacation	91.38	2,357.64
	Overtime	111.00	4,536.81
	MainIll	170.00	3,785.97
	Ops_Sup	187.00	5,578.21
	Equip_Oper	152.00	4,312.24
	Holiday	72.00	1,907.92
	Admin_Spe	136.00	3,378.24
	Sick_Leave	15.25	344.92
	Main_Sup	176.00	5,510.56
	Holiday_Pa	8.00	198.72
	WO	790.50	20,364.66
	MainIll	139.00	3,259.55
	WO_OT	124.50	4,804.50
Report Date Final Total			
7/1/24 thru 7/31/24	Reg_Salarie		18,750.00
	Finance_Ma	24.00	6,586.68
	SicklLeave	91.38	596.16
	Vacation	111.00	2,357.64
	Overtime	170.00	4,536.81
	MainIll	187.00	3,785.97
	Ops_Sup	152.00	5,578.21
	Equip_Oper	72.00	4,312.24
	Holiday	1,907.92	
	Admin_Spe	136.00	3,378.24
	Sick_Leave	15.25	344.92
	Main_Sup	176.00	5,510.56
	Holiday_Pa	8.00	198.72
	WO	790.50	20,364.66
	MainIll	139.00	3,259.55
	WO_OT	124.50	4,804.50

Electronic Federal Tax Payment System Transactions (EFTPS)					
Federal Payroll Taxes					
Date	Payroll Period	Amount	Comments		
6/28/2024	6/16/24 - 6/25/24	\$6,699.92	EFTPS for P/R taxes		
7/15/2024	6/26 /24 - 7/10/24	\$10,362.29	EFTPS for P/R taxes		
7/31/2024	7/11/24 - 7/28/24	\$10,400.95	EFTPS for P/R taxes		
Automated Clearing House (ACH)					
State Payroll Taxes					
6/28/2024	6/16/24 - 6/25/24	\$1,096.16	ACH for P/R taxes		
7/15/2024	6/26 /24 - 7/10/24	\$2,080.10	ACH for P/R taxes		
7/31/2024	7/11/24 - 7/28/24	\$2,218.69	ACH for P/R taxes		
Voided and/or Missing Checks					
Check #	Issued To:	Amount	Check Date	Comments	Date Voided
20503	Jeff Poliak	\$1,680.83	7/2/2024	wrong hours per GM	7/2/2024
20505	Jeff Poliak	\$45.94	7/2/2024	wrong hours per GM	7/2/2024
20512	Daniel Cabral	\$2,415.93	7/15/2024	wrong hours per GM	7/15/2024
31248	Tractor Supply	\$3,986.74	7/22/2024	check not needed after all	7/22/2024

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
For the Period From Jul 1, 2024 to Jul 31, 2024

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
7/2/24	31201	8008	payment per Settlement Agreement	4,495.29	
		1308	Robert Staley		4,495.29
7/2/24	31202	2224	withholding for 6/28/24 payroll	375.87	
		1308	CA State Disbursement Unit		375.87
7/2/24	31203	2226	retirement withholding for 6/2/24 payroll	250.00	
		5014	retirement for 6/28/24 payroll	165.53	
		1308	Edward Jones - Ben Swim		415.53
7/2/24	31204	2226	457 Withholding for 6/28/24 payroll	75.00	
		1308	Variable Annuity Life Ins. Co.		75.00
7/2/24	31205	5014	pension for June/Admin	305.60	
		5114	pension for June/I&D	3,453.28	
		1308	Western Conf. Team Pension		3,758.88
7/2/24	31206	7003	rear wheel seals, gasket, pads, labor dump truck	995.39	
		1308	PAPE-Kenworth		995.39
7/3/24	31207	6008	Condemnation Issues/Shasta County @ CAED	1,384.44	
		1308	Abbott & Kindermann, Inc		1,384.44
7/3/24	31208	7002	Toyo tire, valve stem	249.77	
		7002	replace 4 tires on truck #3	1,580.39	
		1308	Anderson Tire Pros		1,830.16
7/3/24	31209	8004	Galvanized toggle gates (4)	1,382.32	
		1308	Briggs MFG INC		1,382.32
7/3/24	31210	6023	monthly telephone/Internet service - June	378.76	
		1308	Charter Communications		378.76
7/3/24	31211	8004	concrete HFH, marking paint	150.86	
		1308	Fasteners INC		150.86
7/3/24	31212	7008	bulbs, filters, cleaning cloth, foam car wash, keys	284.12	
		7003	adhesive	14.00	
		7004	hitch, spray paint, bungee cord	87.39	
		1308	Hardware Express		385.51
7/3/24	31213	8004	slab saw for Juniper School	375.00	
		1308	Jewell's Concrete Cutting, Inc.		375.00
7/3/24	31214	8008	Water Rights Protection	135.75	
		1308	MBK Engineers		135.75
7/3/24	31215	7008	drinking water for shop/office	58.04	
		1308	Mt. Shasta Spring Water		58.04
7/3/24	31216	5019	health insurance for July - Admin	2,531.00	

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
 For the Period From Jul 1, 2024 to Jul 31, 2024

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		5119	health insurance for July - T&D	8,915.00	
		1308	N.C.G.T. Security Fund		11,446.00
7/3/24	31217	6010	monthly service plan	829.50	
		1308	Obsidian IT		829.50
7/3/24	31218	8004	testing for chemical treatment of canal	998.60	
		1308	Pace Analytical Services LLC		998.60
7/3/24	31219	7008	rapid set cement (25)	995.82	
		1308	Pacific Supply - Redding		995.82
7/3/24	31220	6023	monthly power for office/shop	893.40	
		8006	monthly power for Well #1	43.00	
		8006	monthly power for Anderson Creek	1,313.91	
		8006	monthly power for Well #2	27.47	
		8006	monthly power for Perrys pond	424.22	
		8006	monthly power for Dymesich pond	1,480.71	
		8006	monthly power for Lat #46	2,389.95	
		1308	Pacific Gas & Electric		6,572.66
7/3/24	31221	7002	oil change for 3 pickups	498.39	
		1308	Premier Oil Change		498.39
7/3/24	31222	1124	canal emergency lining - May	4,293.57	
		1308	Provost & Pritchard		4,293.57
7/3/24	31223	7003	service call for dump truck	125.00	
		1308	Ray's Truck & Equipment Repair		125.00
7/3/24	31224	7009	office cleaning for 8 weeks	560.00	
		7009	cleaning of office windows, inside and out	185.00	
		1308	Sarah's Scottish Maids		745.00
7/3/24	31225	6017	share of Local Agency Formation Commission operation costs	7,600.39	
		1308	Shasta LAFCO		7,600.39
7/3/24	31226	2222	union dues for July	648.00	
		1308	Teamsters Local No. 137		648.00
7/3/24	31227	6023	monthly cell phone charges for June	754.51	
		1308	Verizon		754.51
7/3/24	31228	7008	toilet service/our potable toilet	50.00	
		1308	Welch Enterprises, Inc.		50.00
7/17/24	31229	6023	monthly water service-June	17.59	
		1308	City Of Anderson		17.59
7/17/24	31230	8007	2024 Water Supply base charges	177,240.00	
		1308	DOI-BOR- Region: CA Great Basin		177,240.00

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
 For the Period From Jul 1, 2024 to Jul 31, 2024

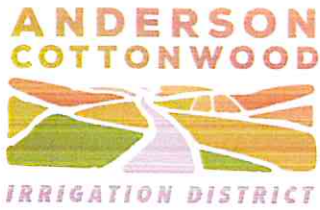
Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
7/17/24	31231	2224	withholding for JJ, 07/15/24 pay period	237.50	
		1308	CA State Disbursement Unit		237.50
7/17/24	31232	6003	copies for June	447.17	
		1308	Carrel's Office Machines		447.17
7/17/24	31233	6003	self addressed return envelopes (1000)	269.38	
		1308	Copy Cats		269.38
7/17/24	31234	5114	retirement for 7/15/24 payroll	165.53	
		2226	pension W/H for 7/15/24 pay period	250.00	
		1308	Edward Jones - Ben Swim		415.53
7/17/24	31235	7000	diesel/gasoline for June	6,892.56	
		1308	Flyers Energy, LLC		6,892.56
7/17/24	31236	7008	new hoses / air line for chipper	126.15	
		1308	Hydraulic Controls		126.15
7/17/24	31237	8004	grading/repair of parking lot at Juniper School	3,150.00	
		1308	JTR & Associates, Inc.		3,150.00
7/17/24	31238	5111	temp labor for 2 employees (1 week each)	3,060.80	
		1308	K S Staffing Solutions Inc.		3,060.80
7/17/24	31239	6008	general for June	3,850.35	
		8008	Preservation of Water Rights	4,428.00	
		1308	Minasian Law LLP		8,278.35
7/17/24	31240	8000	SCADA - Cottonwood	12.01	
		1308	Pacific Gas & Electric		12.01
7/17/24	31241	7002	oil changes for 3 vehicles- June	351.35	
		1308	Premier Oil Change		351.35
7/17/24	31242	8000	billing for June-SCADA-Bonnyview	55.00	
		8006	billing for June - Churn Creek pumps	24,209.38	
		8006	billing for June - Progress Drive Lat \$46 pump	776.24	
		1308	City Of Redding		25,040.62
7/17/24	31243	8008	2019 PCFFA Lit- ACID - June	612.26	
		8008	NRDC for June	111.13	
		1308	Somach Simmons & Dunn		723.39
7/17/24	31244	6010	Linxup for June	359.41	
		6003	Fed Ex mailings, Postal Cert Mail, comp books, pens,	136.25	
		7008	pop up cover for crew	56.08	
		8001	epoxy	380.72	
		1308	Tri Counties Bank		932.46
7/17/24	31245	2226	withholding for 7/15/24 pay period	75.00	
		1308	Variable Annuity Life Ins. Co.		75.00
7/17/24	31246	7008	fasteners for shop	14.24	

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
 For the Period From Jul 1, 2024 to Jul 31, 2024

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		1308	Valley Supply Ace Hardware		14.24
7/17/24	31247	8004	dumpster for June - Barney Street location	1,072.01	
		6023	garbage for office/shop for June	144.05	
		1308	Waste Management		1,216.06
7/22/24	31248	7008	porta cool for shop	3,986.74	
		1308	Tractor Supply		3,986.74
7/23/24	31249	5014	retirement for May, Admin	351.44	
		5114	retirement for May, T&D	3,442.78	
		1308	Western Conf. Team. Pension		3,794.22
7/24/24	31248V	7008	porta cool for shop		3,986.74
		1308	Tractor Supply	3,986.74	
	Total			<u>292,022.10</u>	<u>292,022.10</u>



Dan Woolery
President, Division 3

James Rickert
Vice President, Division 5

Ronnean Lund
Director, Division 1

Audie Butcher
Director, Division 2

Steve McCarley
Director, Division 4

Daniel Ruiz
General Manager

General Manager Report

For August 2024 Board Meeting

2023 FEMA Repair Reimbursement: Ben and I are working through the 2023 FEMA reimbursement paperwork from the March 2023 event. We currently have \$60,000 reimbursement budgeted and I fully expect that payment to come before year end.

Worker's Compensation Meeting with Paramount Audit Team: Terri and I met with the Paramount audit team on July 30th to discuss avenues to reduce the District's x-mod, existing open claims and the audit requested from State Fund.

Draft Agreement for Grant Management Services in Relation to Point of Diversion Change, ACID & SRSC: In early August I received a draft Grant Management Services Agreement from SRSC legal counsel for services associated with our point of diversion feasibility study. SRSC's Board of Directors requested we perfect an agreement for Project Manager services before moving forward with the study work.

Other Updates:

- Grand Jury response sent in July
- Assessment study still on schedule, a plan to update our Committee is in the works for August but no date set at this time

Meetings/Presentations:

- Several SRSC meetings: Healthy Rivers & Reinitiation of Consultation for LT Operations
- WRMS meeting July 10th
- Staff meeting to go over time sheet accountability, 2-hour callout protocol & schedule turnover

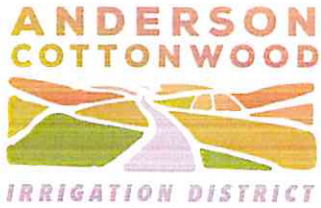
Look Ahead:

- Point of diversion change kickoff meeting 8/16
- Possible amendment to union agreement regarding clarity to 2-hour callout provision
- Final Grant Management Services Agreement between ACID & SRSC group
- Final agreement with DWR for access to District's monitoring wells

ACID - Assessment Engineer's Report and Prop 218 Assistance - Overall Project Schedule

Items	June	July	August	September	October	November
Development of Engineer's Report						
Roll Review and Update						
Draft Engineer's Report to District for Review						
Develop Ballots						
Send Engineer's Report to District for Board Packet				◆		
Board Meeting to Adopt Engineer's Report				◆		
Mail Ballots: 45 day Public Notice Period						
Landowner Outreach & Education Period						
Public Hearing						◆
Tabulation of Ballots and Results						◆

- Provost & Pritchard
- Anderson-Cottonwood ID
- Ballot Assistance - MK or LT Muni



Dan Woolery,
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Vice President, Division 5

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Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Daniel Ruiz
General Manager

Date: 08/08/2024 Agenda Item No. 6a

Agenda Title: Review and Approve 2024 Operating Budget Amendments

Discussion:

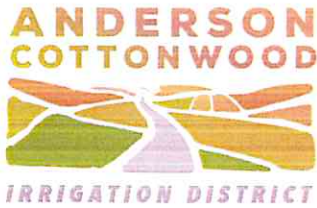
1. Budget amendment one is to reprogram budgeted fund from T&D salaries to T&D overtime (see attached summary for additional details).
2. Budget amendment two is cover unexpected costs on canal maintenance and expenses.

Fiscal Impact: \$75,000 from reserves to cover unexpected costs

Recommendation: Board decision

Attachments:

- A. Fiscal Year 2024 Proposed Budget Amendment Summary
- B. Summary Amendment Budget



Dan Woolery
President, Division 3

James Rickert
Vice President, Division 5

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Director, Division 1

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General Manager

Fiscal Year 2024

Proposed Budget Amendment Summary

Overtime T&D (5112)

After racking up \$31,377 in staff overtime for the months of May and June we see another \$9,341 added in July. Understanding some overtime is expected, especially after losing two water operators mid-season, we are expecting additional overtime during the training phase with two new hires going forward. With that known, Ops Mgr. Ben Duncan and I had a staff meeting in late July to delve into the details of staff schedules and discuss accountability and our expectations in bringing overtime under control. We provided staff with additional layers of accountability that will support Management's understanding of what is actually happening in the field so we can intervene where needed. Looking at T&D salaries utilizing 47% of budget through 58% of the year, I recommend reprogramming funds from T&D salaries, in the amount of \$28,000 to support this trend as staff becomes more efficient and we march into the latter half of the irrigation season.

Requesting to reprogram \$28,000 from account 5110 to 5112.

Canal Maintenance & Exp (8004)

This account budgeted amount is indicative of the fact that many projects implemented before irrigation season started were underfunded or not known during budget creation at the end of FY 2023. During my initial days of joining the District's team, I noted several concerns with the main canal where repairs were needed simply to run water efficiently down the system. Staff and contracted services were under the gun in March to complete these repairs before irrigation season commenced. Ops Mgr. Ben Duncan and I have a plan to make the budget process more transparent and factual for FY 2025 by providing a prioritized list of projects and associated costs.

Requesting additional appropriation from reserves in the amount of \$75,000 until I can delve into project water costs and other potential under budgeted expenses.

I would like to do an internal audit on all other overbudget items to better understand the detailed expenditures before bringing amendment requests back to the Board.

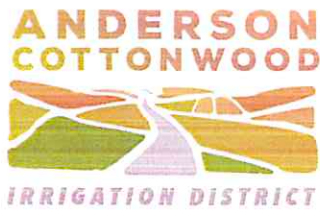
SUMMARY AMENDMENT BUDGET

Anderson-Cottonwood Irrigation District

2024 Operating Budget

January 1 to December 31

Account #/Name	Approved Budget	Amended Budget	Changes (+/-)
1. 5112/Overtime (T&D)	27,000.00	55,000.00	28,000.00
1a. 5110/Reg. Salaries (T&D)	604,310.00	576,310.00	-28,000.00
2. 8004/Canal Maint & Exp	75,000.00	150,000.00	75,000.00
2a. Move from Reserve Account	4,801,250.00	4,876,250.00	75,000.00



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Daniel Ruiz
General Manager

Date: 08/08/2024 Agenda Item No. 6b

Agenda Title: Review and Approve GM Ruiz Authority to Sign Lost Power Agreement with USBR for City of Shasta Lake Water Transfer

Discussion:
1. When signing agreements with USBR they will often ask for verification of authority to sign such contracts. In this case, the USBR is asking ACID to sign an agreement to cover lost power costs in relation to our transfer with City of Shasta Lake. The estimated cost for lost power is \$36,180.00. This cost will be passed through to the City of Shasta Lake per our agreement to pay all cost associated with the transfer. For the 2023 transfer, the lost power cost was just over \$27,000, of which the City of Shasta Lake was billed and has paid.

Fiscal Impact: No fiscal impact to ACID

Recommendation: Board approval

Attachments:
A. USBR transfer consent letter



United States Department of the Interior



BUREAU OF RECLAMATION
Northern California Area Office
16349 Shasta Dam Boulevard
Shasta Lake, CA 96019-8400

IN REPLY REFER TO:

IN REPLY REFER TO:
NC-446
2.2.4.22

June 17, 2024

Mr. Daniel Ruiz
General Manager
Anderson-Cottonwood Irrigation District
2810 Silver Street
Anderson, California 96007

Subject: Transfer of Central Valley Project (Project) Water from Anderson-Cottonwood Irrigation District (ACID), Contract No. 14-06-200-3346A-R-1 to the City of Shasta Lake (Shasta Lake), Contract No. 4-07-20-W1134-P, During the 2024 Contract Year

Dear Mr. Ruiz:

The Bureau of Reclamation received ACID's request to transfer up to 1,500 acre-feet (af) of Project Water to Shasta Lake during the 2024 contract year.

ACID's transfer request is approved subject to the following:

- For the transfer to Shasta Lake, ACID will be responsible for paying the United States the effective transfer rate of \$61.14/af, and the M&I Restoration Charge of \$25.99/af for each af transferred. Please see the enclosed transfer rate exhibit.

Furthermore, in accordance with Letter of Agreement Number 08-WC-20-3750 for the Repayment of Lost Power Revenues Due to Water Transfers between ACID and the City of Shasta Lake, Reclamation is providing the enclosed forecast of the value of forgone power generation revenues based on the submitted water transfer schedule for the 2024 contract year, the average generator efficiencies at Keswick and Shasta for June and July of 2022, and the FY2024 estimated Energy Rate.

The District has scheduled 1,500 acre-feet of Project Water to be transferred to the City of Shasta Lake during the period April 2024 to October 2024 resulting in a forecasted lost power revenues of **\$36,180.00**.

If you concur with the forecasted amount, please have the appropriate individual sign the duplicate original of this letter and return the letter, along with a copy of the document authorizing the individual to sign on behalf of the District, to the Bureau of Reclamation, Northern California Area Office, Attention: Mr. Jake Berens, 1140 W. Wood Street, Willows, CA 95988.

INTERIOR REGION 10 • CALIFORNIA-GREAT BASIN

CALIFORNIA*, NEVADA*, OREGON*

* PARTIAL

A down payment (DP) invoice will be forwarded to you via email from our Accounting Office email bor-sha-cgb-rm1@usbr.gov. Please remit the DP invoice and the check directly to the Reclamation Bank lockbox address printed on the invoice.

If there are any questions, please contact Mr. Jake Berens, Water Conservation Specialist, at 530-892-6203, or via email at jberens@usbr.gov.

Sincerely,

Acting For:

**JACOB
BERENS**

Digitally signed by JACOB
BERENS
Date: 2024.06.17
12:30:28 -0700'

Richard Robertson
Chief, Water and Lands Division

Enclosure - 2

In Duplicate

I concur with the foregoing:

Authorizing Official's Signature

Date

Authorizing Official Printed Name

Central Valley Project
Transfer Form
2024 rates
Transferor, Renewed Contract

Use the Business Practice Guidelines for Accounting for CVP Water Transfers, Exhibits A and C.

Transferor: Irrigation and M&I, Renewed Water Contractor: Anderson-Cottonwood ID - Sac. River
Transfer Purpose: M&I Water Contractor: City of Shasta Lake - Toyon Pipeline

	<u>Rates</u>
Identify the Transferor's Cost of Service Rate (Higher of the M&I Temporary Rate or Irr COS Rate)	<u>59.08</u>
Reduce Rate for Transferor's Direct Pumping O&M	_____
Reduce Rate for Transferor's Ability to Pay Capital Relief (Cost to Power)	_____
Add Additional Services to Transferee that Apply	
Storage Capital	
San Felipe Unit	_____
All Others	_____
Conveyance Pumping Capital	
Corning PP	_____
Dos Amigos PP	_____
O'Neill PGP	_____
Tracy PP	_____
FK/Madera Exchange	_____
All Other Contractors	_____
Conveyance Capital (Sch. TR-1)	_____
Direct Ppg Capital (Sch. TR-1)	_____
Ability to Pay Capital Relief (Cost to Power)	_____
Storage O&M	_____
Direct Pumping Offset O&M (Sch. A-2A)	<u>2.06</u>
Conveyance O&M (Sch. A-2A)	_____
Effective Transfer Rate	<u>61.14</u>
Identify Transferor's Tiered Water Rates (Begin with the Transferor's Full Cost 202(3) Rate)	
	Full Cost==> <u>N/A</u>
Tier 2: Applicable to > 81 <= 90% of transferor's entitlement	_____
Tier 3: Applicable to > 90% of transferor's entitlement	_____
Identify Applicable Full Cost (FC) Interest Water Rate for Transferee.	
	Full Cost
	Water Rate
	<u>Additional Interest from</u>
	Eff. Rate Tier 2 Tier 3
M&I Full Cost Rate? Total FC Rate==> _____ <==Total FC Rate	_____
205(a)(3) Interest Rate? Total FC Rate==> _____ <==Total FC Rate	_____
Irrigation Restoration Fund Charge	
Restoration Fund Charge (Schedule A-1, M&I Ratebook)	<u>25.99</u>
Ability to Pay Restoration Fund Charge Relief (Cost to Power)	_____
Applicable Restoration Fund Charge for Transfer Water	<u>25.99</u>
TOTAL = Effective Transfer Rate + Restoration	<u>\$87.13</u>

* If Applicable, Distribution System interest identified on Irrigation water ratebook, Schedule A-3A is excluded.

Approved:
4/16/2024 rm

Month	¹ Generator Efficiency MWh/AF		² Energy Rate \$/MWh
	Keswick	Shasta	NP15
Apr-2024	0.065	0.337	60.00
May-2024	0.065	0.337	60.00
Jun-2024	0.065	0.337	60.00
Jul-2024	0.065	0.337	60.00
Aug-2024	0.065	0.337	60.00
Sep-2024	0.065	0.337	60.00
Oct-2024	0.065	0.337	60.00

PLOA# 08-WC-20-3750		
City of Shasta Lake	Keswick	Shasta
AF	\$	\$
150	585.00	3,033.00
170	663.00	3,437.40
220	858.00	4,448.40
280	1,092.00	5,661.60
270	1,053.00	5,459.40
220	858.00	4,448.40
190	741.00	3,841.80
1,500	5,850.00	30,330.00
\$		36,180.00

Notes:

¹ Generator Efficiency is the average of June and July of 2022.

² Energy Rates are estimates for FY2024